

# OVERVIEW AND SCRUTINY WORK PROGRAMME 2016/17

## SCRUTINY (POLICY AND PERFORMANCE) COMMITTEE

Month	Scrutiny (Policy and Performance) Committee	Resource Implications for Scrutiny				Action
		Members	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
May 2016	Council Tax Reduction Scheme 2017/18	Single Meeting	Director of Finance, Housing and Community	£0	£0	To consider the report.
	Performance Targets	Single Meeting	Director of Governance	£0	£0	To consider the report.
	Performance Report Q4	Single Meeting	Director of Governance	£0	£0	To consider the report.
	Update on the Council's Plans to Build 500 Council Houses	Single Meeting	Director of Finance, Housing and Community	£0	£0	To receive an update on the proposals to build 500 Council Houses. The Portfolio Holder for Housing, Health and Wellbeing has been invited to attend the meeting.
	Museum and Tourism Strategy	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To receive an update on the Museum and Tourism Strategy. The Leader of the Council and the Portfolio Holder for Skills, Training, Tourism, Voluntary Services and Community Safety have been invited to attend the meeting.
June 2016	NO MEETING HELD					
July 2016	Heavy Goods Vehicles Parking in Residential Areas of Dover	Special Meeting	Director of Environment and Corporate Assets	£0	£0	A special meeting to consider the issue of HGV parking in Residential Areas in Dover

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	Set-up of Grounds Maintenance Service	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To receive an update on the proposals for the setting-up of a Grounds Maintenance Services.
	Revised Hackney Carriage and Private Hire Licensing Policy	Single Meeting	Director of Governance	£0	£0	To consider the report.
	Indoor Sports Facility Strategy	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Acquisition of Land for Dover Leisure Centre	Multiple Meetings	Director of Environment and Corporate Assets	£0	£0	Pre-decision Scrutiny.
August 2016	NO MEETING SCHEDULED					
September 2016	Parking Strategy Review	Single Meeting 13 September 2016	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Petition – Reopen the Regent	Single Meeting 13 September 2016	Chief Executive / Head of Regeneration and Development	£tbc	£127	To receive the petition. The September 2016 meeting will be held in Deal at the Chairman's request.
	Approval to Develop Detailed Plans for the Replacement of Dover Leisure Centre	Multiple Meetings 20 September 2016	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Performance Report Q1	Single Meeting 20 September 2016	Director of Governance	£0	£0	To consider the report.

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	Future Funding for Domestic Abuse Service Provision	Single Meeting 20 September 2016	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Lorry Parking Restrictions Update	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Public Spaces Protection Order 2015	Single Meeting	Director of Governance	£0	£0	To receive an annual update
October 2016	Essential Repairs to Dover Town Hall	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
November 2016	Performance Report Q2	Single Meeting	Director of Governance	£0	£0	To consider the report.
	Lorry Parking - Update	Single Meeting	Director of Environment and Corporate Assets	£0	£0	The Committee at its meeting on 20 September 2016 requested a full report on the KCC lorry survey.
	Restoration of Maison Dieu, Dover	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Award of Contract for Gas Servicing and Heating Installation	Single Meeting	East Kent Housing	£0	£0	To consider the report.
	Environmental Enforcement Service Delivery Options	Single Meeting	Director of Governance	£0	£0	To consider the report.

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	Introduction of Fixed Penalty Notices (FPNs) for Fly-Tipping	Single Meeting	Director of Governance	£0	£0	To consider the report.
December 2016	Provision of Access Equipment and Services for New Windows and External Decorations at Canadian Estate, Dover	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Recycling Reward Scheme Report	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Approval of draft Waterloo Crescent, Dover Conservation Area Appraisal for public consultation	Single Meeting	Chief Executive	£0	£0	To consider the report.
	Dover Leisure Centre	On-going 19 December 2016	Director of Environment and Corporate Assets	£0	£0	To consider the report.
January 2017	Dover Soup Kitchen	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To receive an update on the decision over the location of the Dover Soup Kitchen. This item was added at the request of Cllr Heron.
	Deal Pier	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To receive an update in respect of Deal Pier. This item was added at the request of Cllr Frost.
	Veolia Waste	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To receive an update on the performance of Veolia Waste. This was added at the request of Cllr Heron.

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	Site Visit – St James’	Single Meeting 16 January 2017	Head of Inward Investment	£0	£0	Site Visit to the DTIZ site to see progress.
	Information Security, Risk and Governance Framework and Policies	Single Meeting	Director of Governance	£0	£0	To consider the report.
	Guidance on Suspect Devices, Packages and Calls	Single Meeting	Director of Governance	£0	£0	To consider the report.
	St James’ Update	Single Meeting	Head of Inward Investment	£0	£0	To receive an update from the Head of Inward Investment as a result of the Committee’s on-going overview function.
	Adoption of the Nelson Street, Deal Conservation Area Character Appraisal	Single Meeting	Chief Executive	£0	£0	To consider the report.
February 2017	Regent Cinema	Single Meeting	Director of Environment & Corporate Assets	£0	£0	To receive an update
	Performance Report Q3	Single Meeting	Director of Governance	£0	£0	To consider the report.
	Your Leisure Funding Arrangements	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	Budget & Medium Term Financial Plan	Single Meeting	Corporate Management Team plus Cabinet Member(s)	£0	£0	To scrutinise the Council’s budget for 2017/18.

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	Fees and Charges	Single Meeting	Corporate Management Team plus Cabinet Member(s)	£0	£0	To consider the report.
March 2017	Your Leisure Funding Arrangements	Single Meeting	Director of Environment and Corporate Assets	£0	£0	To consider the report.
	EK Merger	On-going	Corporate Management Team	£0	£0	To consider the report.
	Tower Hamlets Enforcement Issue (Scaffolding)	Single Meeting	To be determined.	£0	£0	Committee agreed to accept this at its November 2016 meeting. Added at request of Councillors B J Glayzer and M Rose. KCC have confirmed attendance.
April 2017	Regent Cinema Update	On-going	Director of Environment and Corporate Assets / Head of Regeneration and Development	£0		To continue to monitor the progress of the Committee's recommendations and the matter in general and decide what actions to take in light of the update.  The recommendations were considered by Cabinet at its October 2016 meeting. The recommended six month period for a planning application would therefore expire in April 2016.
	DDC Health and Safety Street Lighting Works	Single Meeting	Director of Environment and Corporate Assets	£0		To consider the report.
	Performance Report Targets 2017-18	Single Meeting	Director of Governance	£0		To consider the report

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	Review of Parking Charges	Single Meeting	Director of Environment and Corporate Assets	£0		To consider the report.
	Future Options for the Council	Single Meeting	Leader of the Council	£0		To receive an update on the alternative future options for the Council following the decision by Shepway District Council not to proceed with the single East Kent district council;
	Waterloo Crescent Conservation Area Appraisal	Single Meeting	Head of Regeneration and Development	£0		To consider the results of public consultation on the Waterloo Crescent Conservation Area Appraisal and approve public consultation on proposed boundary extensions
May 2017	Nelson Street Conservation Area	Single Meeting	Head of Regeneration and Delivery	£0		To consider the results of public consultation on the extension of the Nelson Street Conservation Area boundary and the introduction of an Article 4 Direction.

*Please note dates are approximate for key decisions as they are based on the latest edition of the Forward Plan and subject to change.*

### **Municipal Year 2017/18**

As appropriate	Dover Leisure Centre	On-going	Director of Environment and Corporate Assets	£0		To consider reports at each relevant stage in the process.
As appropriate	Lorry Parking	On-going	Various	£0		To continue to monitor the progress in resolving illegal and anti-social lorry parking in the district.

As appropriate	Dover Town Investment Zone	On-going	Various	£tbc		To maintain a watching brief, scheduling scrutiny meetings as appropriate.
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